



Southern California Association of Governments  
900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017

MINUTES OF THE SPECIAL MEETING  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
MONDAY, AUGUST 20, 2018

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its Special Meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017 and at various teleconference and videoconference locations. A quorum was present.

**Members Present**

Hon. Alan Wapner, <i>Chair</i>	<i>Ontario</i>	SBCTA
Hon. Bill Jahn, <i>1<sup>ST</sup> Vice Chair</i>	<i>Big Bear Lake</i>	District 11
Hon. Randon Lane, <i>2<sup>ND</sup> Vice Chair</i>	<i>Murrieta</i>	District 5
Hon. Margaret E. Finlay, <i>Immediate Past Chair</i>	<i>Duarte</i>	District 35
Sup. Curt Hagman, <i>Chair, TC</i>		San Bernardino County
Hon. Cheryl Viegas-Walker, <i>Vice Chair, TC</i>	<i>El Centro</i>	District 1
Hon. Peggy Huang, <i>Chair, CEHD</i>		TCA
Sup. Linda Parks, <i>Chair, EEC</i>		Ventura County
Sup. Luis Plancarte, <i>Vice Chair, EEC</i>		Imperial County
Hon. Clint Lorimore, <i>Chair, LCMC</i>	<i>Eastvale</i>	District 4
Hon. Greg Pettis, <i>Vice Chair, LCMC</i>	<i>Cathedral City</i>	District 2
Hon. Frank Navarro, <i>President's Appt.</i>	<i>Colton</i>	District 6
Hon. Michele Martinez, <i>President's Appt.</i>	<i>Santa Ana</i>	District 16
Hon. Judy Mitchell, <i>President's Appt.</i>	<i>Rolling Hills Estates</i>	District 40
Hon. Carmen Ramirez, <i>President's Appt.</i>	<i>Oxnard</i>	District 45
Mr. Randall Lewis	<i>Lewis Group of Companies</i>	Business Representative

**Member Not Present**

Hon. Sabrina LeRoy	<i>San Manuel Band of Mission Indians</i>	Tribal Govt Reg'l Plng Board
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Attachment: Special Meeting Minutes of the EAC - August 20, 2018 (Special Meeting of the EAC - August 20, 2018)

**Staff Present**

Darin Chidsey, Chief Operating Officer  
Debbie Dillon, Deputy Executive Director of Administration  
Art Yoon, Director of Policy and Public Affairs  
Frank J. Lizarraga, Jr., General Counsel  
Joann Africa, Chief Legal Counsel/Director of Legal Services  
Basil Panas, Chief Financial Officer  
Julie Loats, Chief Information Officer  
Tess Rey-Chaput, Office of Regional Council Support

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Alan D. Wapner, called the meeting to order at 11:00 a.m. and asked Second Vice President Randon Lane to lead the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

There was no public comment speaker.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

**CONSENT CALENDAR**

**Approval Items**

1. Minutes of the Special Meeting – July 9, 2018
2. Approval for Additional Stipend Payments
3. Contracts \$200,000 or Greater: Contract No. 18-031-C01 Scenario Outreach Services (Envisioning and Engagement Strategist)
4. Contracts \$200,000 or Greater: Contract No. 18-026-C01 2020 Program Environmental Impact Report (PEIR) for the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (2020 RTP/SCS)
5. Contracts \$200,000 or Greater: Contract No. 18-034A Santa Ana Bike and Pedestrian Safety Education Campaign
6. Contracts \$200,000 or Greater: Contract No. 18-017-A Media Consultant Services
7. Legal Services Contract
8. SCAG Participation at the Sixth Annual Shenzhen International Low Carbon City Forum, September 17-22, 2018

**Receive and File**

9. Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000

10. CFO Monthly Report

**Information Item**

11. Proposed 2019 Schedule of Regional Council and Policy Committee Meetings

Councilmember Judy Mitchell noted a correction on the Attendance Report (page 6 of 88, Item No. 1 regarding the Minutes of the Meeting) that she was present at the June 20, 2018 EAC Retreat. President Wapner acknowledged the correction and asked staff to correct the record.

A MOTION was made (Jahn) to approve the Consent Calendar, Item Nos. 1 (as amended) through 10; and receive Information Item No. 11. Motion was SECONDED (Finlay) and passed by the following roll call votes:

**FOR:** Wapner, Jahn, Lane, Finlay, Huang, Parks, Hagman, Viegas-Walker, Lorimore, Pettis, Navarro, Martinez, Mitchell and Ramirez (14).

**AGAINST:** None (0).

**ABSTAIN:** None (0).

**PRESIDENT’S REPORT**

- President’s Memo - President Wapner announced the appointments of Ara Najarian, Glendale, representing San Fernando Valley Council of Governments, to the Transportation Committee (TC); and Maria Davila, South Gate, representing Gateway Cities Council of Government, to the Energy and Environment Committee (EEC).
- As a follow-up to the EAC Retreat, President Wapner addressed the policy committees’ Chairs and Vice Chairs to be actively engaged with developing their respective committee agendas by meeting and conferring with staff and allowing for time to be dedicated for policy discussions before the agenda is publicly noticed. President Wapner emphasized the importance that SCAG continue maintaining its responsibility as collaborator, facilitator and mediator for all the subregions and taking advantage of bringing parties together to discuss policy issues. TC Vice Chair Cheryl Walker asked that an opportunity be provided to the policy committees’ Chairs and Vice Chairs to review draft agendas and provide comments. Darin Chidsey, Chief Operating Officer, acknowledged the request and will also share an agenda outlook containing items and topics that are being planned for future policy committee meetings to obtain feedback and meet the expectation of the Chairs and Vice Chairs. President Wapner also noted the reformation of the following: an Aviation Task Force, comprised of members of the Regional Council that are sitting on the governing authority of the commercial airport within their city or, if not available, reaching-out to the airport authority to appoint a member; and an Aviation Technical Advisory Committee (ATAC) comprised of technical staff of the airports in the SCAG Region including San Diego. President Wapner clarified the objective is to bring a network of commercial airports in the SCAG region—including

San Diego—with the exception of joint-use airports but not military sites while keeping an inclusive process. He also stated the goal of creating a network or system of airports to work together without the competitive aspect. Additionally, President Wapner announced that at the September meeting, he will be appointing members to the Emerging Technologies Committee, a subcommittee of the Regional Council, and to let him or staff know if interested in serving.

- LCMC Chair Clint Lorimore thanked the Officers and acknowledged the LCMC staff for their effort in collaborating and working on the agenda.
- In reference to Agenda Item No. 11 regarding the Proposed 2019 Schedule of Regional Council and Policy Committee meetings, President Wapner noted leaving the January 3, 2019 as a regular meeting date while scheduling a dark month in July 4, 2019 due to a holiday.

**EXECUTIVE DIRECTOR’S REPORT**

On behalf of Executive Director Hasan Ikhata, Darin Chidsey, Chief Operating Officer, reported that SCAG staff has been busy during the summer months due to the following activities: coordination of the Public Hearing on the Draft 2019 Federal Transportation Improvement Program and Draft Amendment #3 to the 2016 RTP/SCS; Caltrans audit report and notification of the Audit Committee for periodic updates; represented SCAG at an NBC Channel 4 News interview that aired on August 15, 2018 regarding Los Angeles Roads are Costing Drivers Thousands of Dollars Per Year Study; and implementation of a new electronic voting system for an initial roll-out at the EAC meeting in September.

**ANNOUNCEMENTS**

None.

**FUTURE AGENDA ITEMS**

None.

**ADJOURNMENT**

There being no further business, Chair Wapner adjourned the meeting at 11:20 a.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

Executive/Administration Committee (EAC) Attendance Report

2018

MEMBERS	CITY	Representing	Jan (SpM)	Feb	Mar	Apr	May	Jun	Jun (Retreat)	Jul (SpM)	Aug (SpM)	Sept	Oct	Nov	Dec	Total M Attend To Dat
Alan D. Wapner (CHAIR)	Ontario	SBCTA	1	1	1	1		1	1	1	1					8
Bill Jahn (1st VICE CHAIR)	Big Bear Lake	District 11	1	1	1	1		1	1	1	1					8
Randon Lane (2nd VICE CHAIR)	Murrieta	District 5	0	1	1	1		1	1	1	1					7
Margaret E. Finlay (IMM. PAST CHAIR)	Duarte	District 35	1	1	1	1		1	1	1	1					8
Peggy Huang (CEHD Chair)	Yorba Linda	TCA						1	1	1	1					4
VACANT (CEHD Vice Chair)								0	0	0	0					0
Linda Parks (EEC Chair)		Ventura County	1	1	1	1		1	1	1	1					8
Luis Plancarte (EEC Vice Chair)		Imperial County						1	1	1	0					3
Curt Hagman (TC Chair)		San Bernardino County	1	1	1	1		1	1	0	1					7
Cheryl Viegas-Walker (TC Vice Chair)	El Centro	District 1	1	1	1	1		1	1	1	1					8
Clint Lorimore (LCMC Chair)	Eastvale	District 4	1	1	1	1		1	1	1	1					8
Greg Pettis (LCMC Vice Chair)	Cathedral City	District 2	1	1	1	1		1	0	1	1					7
Frank Navarro (Pres. Appointment)	Colton	District 6						1	1	1	1					4
Michele Martinez (Pres. Appointment)	Santa Ana	District 16	1	1	1	1		1	0	0	1					6
Judy Mitchell (Pres. Appointment)	Rolling Hills Estates	District 40						1	1	0	1					3
Carmen Ramirez (Pres. Appointment)	Oxnard	District 45	1	1	1	1		1	1	1	1					8
Randall Lewis (Ex-Officio Member)		Business Representative	1	1	1	1		1	1	1	1					8
Sabrina LeRoy (Tribal Govt Plng Board)		San Manuel Band of MI	0	1	1	0		0	0	0	0					2

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