



Southern California Association of Governments
Remote Participation Only
November 4, 2020

**MINUTES OF THE SPECIAL MEETING
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)
WEDNESDAY, SEPTEMBER 30, 2020**

THE FOLLOWING MINUTES IS A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC). A VIDEO AND AUDIO RECORDING OF THE ACTUAL MEETING IS AVAILABLE AT: <http://scag.iqm2.com/Citizens/>

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its special meeting telephonically and electronically, given public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor’s Executive Order N-29-20. A quorum was present.

Members Present

Hon. Rex Richardson, President	<i>Long Beach</i>	District 29
Hon. Clint Lorimore, 1st Vice President	<i>Eastvale</i>	District 4
Hon. Jan Harnik, 2nd Vice President		RCTC
Hon. Bill Jahn, Imm. Past President	<i>Big Bear Lake</i>	District 11
Hon. Frank Yokoyama, Vice Chair, CEHD	<i>Cerritos</i>	District 23
Hon. David Pollock, Chair, EEC	<i>Moorpark</i>	District 46
Hon. Carmen Ramirez, Vice Chair, EEC	<i>Oxnard</i>	District 45
Hon. Cheryl Viegas-Walker, Chair, TC	<i>El Centro</i>	District 1
Hon. Steven Hofbauer, Vice Chair, TC	<i>Palmdale</i>	District 43
Hon. Jose Luis Solache, Chair, LCMC	<i>Lynwood</i>	District 26
Hon. Peggy Huang, Vice Chair, LCMC		TCA
Hon. Margaret Finlay, President’s Appt.	<i>Duarte</i>	District 35
Hon. Kim Nguyen, President’s Appt.	<i>Garden Grove</i>	District 18
Hon. Deborah Robertson, President’s Appt.	<i>Rialto</i>	District 8
Hon. David Ryu, President’s Appt.	<i>Los Angeles</i>	District 51
Mr. Randall Lewis, Ex-officio	<i>Lewis Group of Companies</i>	Business Representative

Members Not Present

Hon. Jorge Marquez, Chair, CEHD	<i>Covina</i>	District 33
Hon. Andrew Masiel, Sr.	<i>Pechanga Dev. Corp.</i>	TGRPB Representative

Staff Present

Kome Ajise, Executive Director

OUR MISSION

To foster innovative regional solutions that improve the lives of Southern Californians through inclusive collaboration, visionary planning, regional advocacy, information sharing, and promoting best practices.

OUR VISION

Southern California’s Catalyst for a Brighter Future

OUR CORE VALUES

Be Open | Lead by Example | Make an Impact | Be Courageous

Darin Chidsey, Chief Operating Officer
Debbie Dillon, Chief Strategy Officer
Justine Block, Acting Chief Counsel/Acting Director of Legal Services
Ruben Duran, Board Counsel
Sarah Jepson, Director of Planning
Art Yoon, Director of Policy and Public Affairs
Erika Bustamante, Acting Chief Financial Officer
Julie Shroyer, Chief Information Officer
Peter Waggoner, Office of Regional Council Support
Maggie Aguilar, Office of Regional Council Support

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Honorable Rex Richardson called the meeting to order at 3:02 p.m. and asked Councilmember Jose Luis Solache, Lynwood, District 26, to lead the Pledge of Allegiance.

Given the public health directives limiting gatherings due to COVID-19, President Richardson announced the meeting was being held telephonically and electronically in compliance with the Governor's Executive Orders.

PUBLIC COMMENT PERIOD

President Richardson opened the Public Comment Period.

He reminded the public to submit comments via email to ePublicComment@scag.ca.gov. Staff acknowledged there were no public comments received by email.

President Richardson closed the Public Comment Period.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no prioritization of agenda items.

ACTION/DISCUSSION

1. **Resolution** No. 20-625-1 Regarding Acceptance of Office of Traffic Safety Grant Funds to support the Active Transportation Safety and Encouragement Campaign

President Richardson asked Acting Chief Financial Officer (CFO) Erika Bustamante to provide the report.

Ms. Bustamante reported this item was staff's recommendation to approve a resolution authorizing SCAG to accept OTS grant funds in the amount of \$1,250,000 to support SCAG's fifth round of the Go Human Safety and Encouragement Campaign. She reported there would be more programming of outreach activities across the region and that the grant with OTS had been finalized and SCAG staff was ready to accept the funds.

A MOTION was made (Finlay) that the Regional Council approve Resolution No. 20-625-1 authorizing SCAG to accept if awarded Office of Traffic Safety grant funds in the amount of \$1,250,000 to support the Southern California *Go Human* Campaign. Motion was SECONDED (Pollock). The motion passed by the following votes:

AYES: Finlay, Harnik, Hofbauer, Huang, Lorimore, Nguyen, Pollock, Ramirez, Richardson, Robertson, Ryu, Solache, Viegas-Walker and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

CONSENT CALENDAR

Approval Items

2. Minutes of the Special Meeting – September 2, 2020
3. 2021 Meeting Schedule of Regional Counsel and Policy Committees
4. SCAG Partnership with the MSRC for the Last Mile Freight Program
5. Contracts \$200,000 or Greater: 20-057-C01, Electric Vehicle Charging Station Study
6. Contract Amendment that Exceeds \$75,000: Contract No. 18-002-SS1, PC Law Group, Amendment No. 5
7. Contract Amendment \$75,000 or Greater: 19-001-C01, Southern California Regional Climate Adaptation Framework, Amendment No. 3

Receive and File

8. October 2020 State and Federal Legislative Update
9. Highlights and Outcomes of the 2020 Go Human Safety and Engagement Campaign

10. Purchase Orders \$5,000 - \$199,999; Contracts \$25,000 - \$199,999 and Amendments \$5,000 - \$74,999

11. CFO Monthly Report

A MOTION was made (Finlay) to approve the Consent Calendar, Items 2 through 7; Receive and File Items 8 and 11. Motion was SECONDED (Viegas-Walker) and passed by the following votes:

AYES: Finlay, Harnik, Hofbauer, Huang, Lorimore, Nguyen, Pollock, Ramirez, Richardson, Robertson, Ryu, Solache, Viegas-Walker and Yokoyama (14)

NOES: None (0)

ABSTAIN: None (0)

President Richardson took a moment to acknowledge Erika Bustamante as SCAG's new Acting CFO.

CFO MONTHLY REPORT

Ms. Bustamante reported on the external financial audit conducted by Eide Bailly, SCAG's outside independent auditor, who was presently conducting financial audit fieldwork. She stated the audited comprehensive annual financial report would be released in December. Regarding membership dues, as of September 15th, 119 cities and four counties had renewed their memberships. 65 of the 119 cities had taken advantage of the 20 percent dues waiver. To-date, SCAG had collected a total of 62 percent of the assessment, which left 69 cities and two counties pending. SCAG would be sending second reminders in early October. She reported there were three cities being recruited for membership.

Councilmember Carmen Ramirez, Vice Chair, EEC, Oxnard, District 45, welcomed Ms. Bustamante and asked about her background. Ms. Bustamante provided a brief overview of her work experience.

PRESIDENT'S REPORT

President Richardson reported that during the month of August and September, he had a series of listening sessions and virtual tours of every county in the SCAG region as a part of the first phase of his workplan, "A Framework for Recovering and Reimagining a Resilient Region." He indicated they heard from a diverse number of stakeholders, including transportation commissions, business and economic partnerships, community-based organizations, educational institutions, amongst others. Input received would help inform opportunities for future partnerships and engagement and strengthen the foundation for regional plans and policy. He thanked the members of the Executive/Administration Committee and the Regional Council for helping him and staff identify over 36 different presentations

during the six, two-hour sessions and looked forward to continuing these conversations and policy discussions as they strived to create a more inclusive regional economy.

Councilmember Cheryl Viegas-Walker, El Centro, District 1, thanked President Richardson for taking an interest in Imperial County and the other regions and thought it was important for all members of SCAG, to the extent that they could, widen the audience. She indicated President Richardson had expressed an interest in their work with Mexico and looked forward to his participation in their binational endeavors.

Secondly, President Richardson reported that SCAG held the first meeting of the Special Committee on Equity and Social Justice. Since the adoption of the resolution acknowledging systemic racism as a human rights and public health crisis, the County of Riverside, County of San Bernardino and several cities had taken the same action. The regions appreciated having some validation from SCAG, as they figure out how they were going to internally work through issues of integrity. He stated that at the meeting, they were joined by people from various industries, including nonprofits, businesses, healthcare, labor, education and members of every county from the Regional Council. He indicated they were going to keep working until the end of his term to issue recommendations to the General Assembly for the advancement of justice and advise the Regional Council on policies and practices that they could take to help close gaps within their own communities. Additionally, the Special Committee received a powerful presentation from Charles Brown, the Founder and Managing Principal at Equitable Cities, and President Richardson encouraged members to view Mr. Brown's remarks on arrested mobility, which pointedly identified the specific mobility barriers Black and Indigenous People of Color experience. He reported the next committee meeting would be scheduled for November, and they would take a better look at the internal initiatives, improve and revisit the definition of equity and discuss their equity inventory and framework. Lastly, he reminded the members about the October 1 meetings, with Policy Committee meetings at 10:00 a.m. and the Regional Council meeting at 1:00 p.m.

Councilmember Margaret Finlay, Duarte, District 35, thanked President Richardson for putting the Special Committee on Equity and Social Justice together. She commented on information included in the meeting and presentation, and she remarked that it made her aware of the work needed to educate others to change outcomes. She stated that numbers spoke to her and it was troubling on different levels, but it made her really aware that they had to do a lot to make sure they educate people better and to make sure that this was going to work in the future because it hadn't in the past. She stated it was an interesting presentation.

Mr. Randall Lewis, Business Representative, asked how the business community could help as they worked with different cities. President Richardson stated they talked about expanding the table and expressed there would be opportunities. He stated he had been meeting with several of the members from the Global Land Use & Economic Council over the last few weeks, and it seemed like there was alignment around everyone focusing on inclusive recovery and on the stimulus to come. He indicated they needed funding for housing, transportation, infrastructure and broadband, and the business community and cities would be working in tandem on some of these efforts.

Regional Councilmember Carmen Ramirez, Oxnard, District 45, thanked President Richardson for the virtual tour of Ventura County as it showed the different interests that people have. She asked if the tours were recorded from the other counties. President Richardson confirmed that they were recorded and available on the SCAG website.

Immediate Past President Bill Jahn, Big Bear Lake, District 11, reported he arrived late to the meeting and confirmed he was present.

Councilmember Peggy Huang, TCA, asked how she could get a copy of Mr. Brown's PowerPoint presentation as she thought the data and information was important to know and understand so when they reach out to their community they could share those figures and help them understand the challenges and issues.

President Richardson stated the presentation had been requested and were waiting for it to be released. Once it was released it would be added as an attachment to the board meeting and would circulate it as well.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Kome Ajise reported that SCAG was recognized for two awards from the California Chapter of the American Planning Association. One award was for Best Practices and the second award for Public Outreach. He stated that SCAG was also recognized by the Women Transportation Seminar (WTS) Los Angeles Chapter as the Employer of the Year. He also reported that late last week they received an announcement that SCAG was also recognized by the Orange County Chapter of the WTS for the Rosa Parks Diversity Leadership Award. He extended congratulations to all the SCAG staff for their hard work and appreciated the collaboration and work to get SCAG recognized.

Councilmember Cheryl Viegas-Walker, El Centro, District 1, stated she had a question on Agenda Item No. 3, 2021 Meeting Schedule of Regional Counsel and Policy Committees, as it showed that they would be going back to having the Executive/Administration Committee meetings at 9:00 a.m. on that first Thursday, and she asked if that was the plan for after the start of the year. President Richardson stated he liked keeping EAC meetings the day before. Cheryl Viegas-Walker stated they may want to look at this because the schedule was showing the reverse of that starting in January. President Richardson acknowledged her comment.

Councilmember Steve Hofbauer, Palmdale, District 43, commented on the California Fish and Game Commission activity with the Joshua Tree protections. He reported that last Wednesday the Commission decided to do the study, which to his understanding, would provide interim protection for whatever it was that they were studying. He stated there was quite a bit of interest from builders and developers. He wanted to make sure that SCAG was keeping an eye on this. President Richardson acknowledged his comment.



FUTURE AGENDA ITEM/S

There was no request for future agenda items.

ANNOUNCEMENT/S

There were no announcements.

ADJOURNMENT

There being no further business, President Richardson adjourned the Special Meeting of the EAC in at 3:32 p.m.

[MINUTES ARE UNOFFICIAL UNTIL APPROVED BY THE EAC]

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Executive / Administration Committee Attendance Report

2020-21

MEMBERS	CITY	Representing	JUN (Sp. Mtg.)	JULY	AUG (Retreat)	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	Total Mtgs Attended To Date
Hon. Rex Richardson, President	Long Beach	District 29	1			1	1								3
Hon. Clint Lorimore, 1st Vice Chair	Eastvale	District 4	1			1	1								3
Hon. Jan Harnik, Chair, 2nd Vice Chair		RCTC	1			1	1								3
Hon. Bill Jahn, Imm. Past Chair	Big Bear Lake	District 11	1			1	1								3
Hon. Jorge Marquez, Chair, CEHD	Covina	District 33	1			1	0								2
Hon. Frank Yokoyama, Vice Chair, CEHD	Cerritos	District 23	1			1	1								3
Hon. David Pollock, Chair, EEC	Moorpark	District 46	1			1	1								3
Hon. Carmen Ramirez, Vice Chair, EEC	Oxnard	District 45	1			0	1								2
Hon. Cheryl Viegas-Walker, Chair, TC	El Centro	District 1	1			1	1								3
Hon. Steve Hofbauer, Vice Chair, TC	Palmdale	District 43	1			1	1								3
Hon. José Luis Solache, Chair, LCMC	Lynwood	District 26	1			1	1								3
Hon. Peggy Huang, Vice Chair, LCMC		TCA	1			1	1								3
Hon. Margaret Finlay, President's Appt.	Duarte	District 35	1			1	1								3
Hon. Kim Nguyen, President's Appt.	Garden Grove	District 18	1			1	1								3
Hon. Deborah Robertson, President's Appt.	Rialto	District 8	1			0	1								2
Hon. David Ryu, President's Appt.	Los Angeles	District 51	0			1	1								2
Hon. Andrew Masiel, Sr.	Pechanga Dev. Corporation	Tribal Government Regional Planning Board	0			0	0								0
Mr. Randall Lewis, Ex-Officio Member	Lewis Group of Companies	Business Representative	1			1	1								3